



Plum Borough School District  
900 Elicker Road  
Plum, PA 15239

**Plum Borough Board of School Directors held a Special Voting Meeting on  
Tuesday July 25, 2017 at 6:00 PM in the Plum Senior High Library in  
Allegheny County at 900 Elicker Road Plum, PA 15239**

**Call to Order and Pledge of Allegiance**

Mrs. Caldwell called the meeting to order at 7:01 PM and let the group in the Pledge of Allegiance

**Roll Call**

Mr. Zahorchak took roll.

Present: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick (via phone), hone), Zucco

Absent: Dowdell

Solicitor: Me. Lee Price

Motion to make Mrs. Caldwell acting board president for the July 25 board meeting

*Motion by: Schlauch, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

**Student Features**

Marissa Lynch - 2016-2017 C. Harper Positive High School Athlete Award (Girls' Golf)

Staff Features and Presentations

Coach Joe Ionta - 2016-2017 C. Harper Positive High School Coach Award

**Citizens' Comments**

- 1) Carole Huff, non resident, representing AFS, spoke regarding a waiver regarding foreign exchange deadline
- 2) Eileen Oehling asked board to waive board policy on foreign exchange deadline

**Agenda**

**Education Committee - Sue Caldwell, Chairperson**

Recommend approval to waive policy 239 and permit AFS student from Belgium to attend PHS for the 2017-2018 school year.

*Motion by: Caldwell, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to remove Keystone scores from High School transcripts.

*Motion by: Caldwell, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the overnight conference request to the PSBA Pennsylvania Education Excellence Fair on October 19, 2017 in Hershey, PA.

*Motion by: Caldwell, Second by Stepnick*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the Faculty assignments for the 2017-2018 school year.

*Motion by: Caldwell, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to remove Keystone scores from High School transcripts.

*Motion by: Caldwell, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the 2017-2018 Student Handbooks.

*Motion by: Caldwell, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the 2017-2018 Teacher Manual.

*Motion by: Caldwell, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the 2017-2018 agreements as listed:

1. Adelphoi
2. Hope Center
3. Wesley Family Services
4. NHS

*Motion by: Caldwell, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend Plum Borough School District approve Agreement and Release regarding Student's special education services, as presented.

*Motion by: Caldwell, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

#### **Personnel Committee – Steve Schlauch, Chairperson**

Recommend approval to accept the retirement of Sylvia Bucci, Special Education Paraprofessional/PCA at Plum High School effective August 19, 2017.

*Motion by: Schlauch, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to create the position of Executive Assistant to the Superintendent, for the 2017-18 school year.

*Motion by: Schlauch, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Rogers, Stepnick, Zucco*

*No: Schlauch, Roessler*

*Absent: Dowdell*

Recommend approval to hire Gina Kubit, Executive Assistant to the Superintendent, at a prorated yearly salary of \$52,000, with an effective start date to be determined by the Superintendent, contract as presented.

*Motion by: Schlauch, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Rogers, Stepnick, Zucco*

*No: Schlauch, Roessler*

*Absent: Dowdell*

Recommend approval to hire the following Long-Term Substitutes:

Nicole Verrengia, Long-Term Substitute 4th Grade Teacher at Regency Park Elementary School, for the 2017-18 school year.

Alexis Federici, Long-Term Substitute 3<sup>rd</sup> Grade Teacher at Pivik Elementary School, for the 2017-18 school year.

Caitlyn Sirkoch, Long-Term Substitute Teacher at Pivik Elementary School, for the 2017-18 school year.

Nicole Gruden, Long-Term Substitute Teacher at Pivik and Holiday Park Elementary Schools, for the 2017-18 school year.

Rachel Septak, Long-Term Substitute Teacher at Regency Park Elementary School, for the 2017-18 school year.

Ashley Reed, Long-Term Substitute Teacher at Center Elementary School, for the 2017-18 school year.

Lou Thon, Long-Term Substitute Social Studies Teacher, at the Plum Senior High School, for the 2017-18 school year.

Mara Smith, Long-Term Substitute English Teacher, at the Plum Senior High School, for the 2017-18 school year.

Katelyn Griffin, Long-Term Substitute English/Reading Teacher, at Oblock Junior High School, for the 2017-18 school year.

Maggie Pysnik, Long-Term Substitute Teacher, at Holiday Park Elementary School, for the first semester of the 2017-18 school year.

*Motion by: Schlauch, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to hire Dusty Wisdom, Staff Nurse, at the contracted rate, effective August 28, 2017.

*Motion by: Schlauch, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to create the following Paraprofessional positions for the 2017-18 school year:

Special Education Paraprofessional/PCA at Pivik Elementary School for 35 hours per week.

Special Education Paraprofessional at Plum High School for 35 hours per week.

*Motion by: Schlauch, Second by Caldwell*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the following Maternity Leaves:

Chessa Crum, Music Teacher at Pivik Elementary School, beginning on or about December 6, 2017 through February 28, 2018.

Nicole McCarthy, Special Education Teacher at the Plum Senior High School, beginning on or about January 11, 2018 through March 9, 2018.

*Motion by: Schlauch, Second by Caldwell*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the following intermittent FMLA Leaves:

James Davenport, Custodian at Holiday Park Elementary School, retroactive to June 21, 2017 through September 5, 2017.

Jennifer Evans, Kindergarten Teacher at Pivik Elementary School, for the 2017-18 school year.

*Motion by: Schlauch, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of hiring James Lovely, Substitute Bus Driver, effective July 28, 2017, pending the results of his driver exam.

*Motion by: Schlauch, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of hiring Casey Gaston, Substitute Bus Aide, effective July 26, 2017.

*Motion by: Schlauch, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to rescind the Board motion to hire Erin Marion, Junior High Band Director Sponsor for the 2017-18 school year.

*Motion by: Schlauch, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to hire Bethany Loy, Junior High Band Director Sponsor for the 2017-18 school year, at the contracted rate.

*Motion by: Schlauch, Second by Roessler*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

**Athletic Committee – Michele Gallagher, Chairperson**

Recommend approval to accept the resignation of Tony Morinello, Assistant Cross Country Coach for the 2017-18 season.

*Motion by: Gallagher, Second by Zucco*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to hire the following paid Coaches for the 2017-18 school year:

Name	Position
David Folkmire	Sr. High Varsity Football Assistant Coach #4
Damien Cornish	Sr. High Varsity Football Assistant Coach #5
Anthony D. Young, Jr.	9th Grade Football Assistant Coach #1
Adam Molinaro	Assistant Cross Country Coach

*Motion by: Gallagher, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to accept the following Girls' Slow Pitch Softball Volunteer Coaches for the 2017-18 school year:

Name	Position
Pat Blackwell	Sr. High Assistant Coach
Mike Torma	Sr. High Assistant Coach
Joe Costa	Sr. High Assistant Coach
Matt Frew	Sr. High Assistant Coach
Damian Bisceglia	Sr. High Assistant Coach

Damian Marasco	Sr. High Assistant Coach
Jon Salopek	Sr. High Assistant Coach
Larry Iervoline	Sr. High Assistant Coach
Maurizio Pampena	Sr. High Assistant Coach
Mark Proviano	Jr. High Head Coach
Terry Wiles	Jr. High Assistant Coach
Deanna Hadley	Jr. High Assistant Coach
Sean Haerr	Jr. High Assistant Coach
Ray Nardo	Jr. High Assistant Coach

*Motion by: Gallagher, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Mrs. Gallagher made the report

**Facilities Committee - Rich Zucco, Chairperson**

Recommend approval to dispose of obsolete and broken elementary furniture, desks, file cabinets, computers, peripherals, et cetera.

*Motion by: Zucco, Second by Rogers*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval for VEBH to be the architect of record and approve the agreement and AIA document as presented.

*Motion by: Zucco, Second by Rogers*

*Yes: Caldwell, Gallagher, Hickman, Rogers, Stepnick, Zucco*

*No: Roessler, Schlauch*

*Absent: Dowdell*

**Transportation Committee - Jim Rogers, Chairperson**

Recommend approval of the 2017-2018 Transportation Manual.

**Finance Committee - Michelle Stepnick, Chairperson**

Recommend approval to pay all GOB invoices.

*Motion by: Stepnick, Second by Zucco*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the Treasurer's Report and invoices.

*Motion by: Zucco, Second by Hickman*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the ESSMC agreement.

*Motion by: Stepnick, Second by Zucco*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval of the Comply agreement.

*Motion by: Caldwell, Second by Zucco*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval to accept the PHS Education Uncontained grant from Duquesne University for \$30,000.

*Motion by: Stepnick, Second by Zucco*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

Recommend approval for a line of credit through S & T Bank for \$1,500,000 and authorize John Zahorchak and Tim Glasspool as signatories.

*Motion by: Stepnick, Second by Caldwell*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*

*Mrs. Stepnick made the report.*

**Food Service Committee - Reginald Hickman, Chairperson**

There was no report

**Safe Schools Committee - Vicky Roessler, Chairperson**

Mrs. Roessler made the report.

**Policy Committee - Vicky Roessler, Chairperson**

Mrs. Roessler made the report.

**Intergovernmental Committee - Sue Caldwell, Chairperson**

There was no report

**Eastern Area Schools - Michele Gallagher, Representative**

Mrs. Gallagher made the report.

**Forbes Road CTC - Jim Rogers, Representative**

There was no report

**Legislative Policy Council - Michelle Stepnick**

There was no report

**President's Report - Kevin Dowdell**

There was no report

**August Meeting Schedule**

August 15<sup>th</sup> @ 6:00pm in the PHS Library

Special Voting Meeting

Committee of The Whole

August 22, 2017 @ 7:00pm in the PHS Library

Regular Voting Meeting

**Adjournment**

Motion to adjourn at 8:15PM

*Motion by: Caldwell, Second by Stepnick*

*Yes: Caldwell, Gallagher, Hickman, Roessler, Rogers, Schlauch, Stepnick, Zucco*

*No: None*

*Absent: Dowdell*